



Personal Property Activity Headquarters FAQ Regarding Stop Movement

(CAO: 1 May, 2020)

Question: When a member is notified by the VPC their vehicle is ready for pickup, is an exception to policy required to pick-up the vehicle?

Answer: Prior to picking up their vehicle, recommend member contact the VPC for pickup requirements.

Q: Does exception to policy approval from Squadron Commander, First Sergeant or equivalent for staff positions allow for property to continue to move?

Updated 1 May 2020: A: The TO/JPPSO using prudent traffic management makes the decision whether property is placed in SIT at origin or moved to destination and placed in to SIT.

Q: Are PPMs subject to same guidance as household goods? Will members be reimbursed if they do not have ETP letter?

A: Yes, PPM request made after the stop movement order must adhere to published guidance. PPMs moved prior to stop movement date, should be processed as normal.

Q: Can a married active duty and separated/retired member combine their moves?

A: If the active member falls into the exception or has a GO/SES waiver they may then combine their moves.

Q: If a member was diverted from a PDS to another PDS and the HHG had arrived at the destination of the original PDS, can the Transportation Office ship the HHG to the new PDS.

A: Yes. If the member was authorized to travel to the PDS, the HHG should immediately be shipped to the member at the new PDS.

Q: How do I get my NTS and/or POV in storage extended?

A: Contact your local Transportation Office and/or VPC and provide documentation of Stop Movement.



Q: If a member is separating from service and driving their POV to VPC to be shipped to OCONUS home of record, is the member mandated to meet the CONUS self-quarantine requirements?

A: Airmen retiring or separating are exempt. Travel will be subject to applicable travel screening protocols in Attachment 3 of Force Health Protection Guidance (Supp 4) – DoD Guidance for Personnel (11 Mar 20).

Q: Is there an exception to policy letter template?

A: There is currently no template for exception to policy for Squadron Commander, First Sergeant or equivalent for staff positions approval, however there is a template for waiver to approve mission essential travel.

Q: If the Transportation Service Provider, Local Agent and/or service members have a household good shipment pack out and either party refuses to wear face covering, what steps should be taken?

A: USTRANSCOM Advisory 20-0073 and PPA HQ Advisory 20-012 provide guidance mandated use of face covering. If parties refuse, the pack out should cease immediately and the local Shipping Office should be contacted for action.

Q: When the member has reported to the new PDS is their personal property shipment affected by stop order movement?

A: No, Shipping Offices should make every effort to move shipment to new PDS and ensure record is annotated IAW USTRANSCOM Advisory 20-0058D “AUTHORIZED 0058 MOVE”.

Q: Will the Vehicle Processing Center (VPC) accept a SQ/CC exception to-policy (ETP) memorandum for shipping vehicles, in the event that the member is required to move (i.e., humanitarian, etc.) as outlined in the PPA HQ Advisory 20-008D?

A: Yes. USTRANSCOM Advisory 20-0058D states, DOD customers should contact the Vehicle Processing Center (VPC) to confirm office hours and operating status prior to dropping off their vehicle. DOD customers should seek approval to move per Service specific guidance per paragraphs 5-11 before taking a vehicle to a VPC for shipment/storage. The customer will provide a copy of the signed approval to the VPC when the vehicle is turned in.

Q: Does a member need both a GO letter to travel and a SQ/CC letter to move their property?

A: No. If a member has a GO letter, then the personnel identified in the letter may travel and their personal property may be shipped with this GO letter. Members requiring a GO letter are not allowed to travel without it. A SQ/CC letter only allows property to move, not personnel.



Q: What is the procedure for requesting an exception-to-policy for a shipment when they do not have a GO/SES letter?

A: USTRANSCOM Advisory 20-0058D states exception-to-policy letters are approved by the Squadron Commander, First Sergeant or equivalent for staff positions. Once the exception-to-policy is approved, the letter is provided to the Personal Property Office to proceed with the shipment.

Q: If an OCONUS member with free government provided loaner furniture and utensils is PCSing to CONUS without access to free household goods in CONUS, is this adequate justification for an ETP? What is considered a financial hardship?

A: Yes. The lack of personal property in CONUS would force families to spend more time in hotels or rent loaner furniture which would drive greater expenses on members. This is a financial hardship, thus ETP authority is delegated to SQ/CC or First Sergeants. It is impossible to list every circumstance where hardships are incurred due to the delay in shipping personal property, thus this decision is delegated to SQ/CCs or First Sergeants. Additionally, SQ/CCs or First Sergeants must ensure that prolonged separation of the member from their personal property also doesn't create hardship on the member which is why they are in the validation chain.

Q: Do members shipping for retirement, separation, BLUEBARK, or medical require an ETP letter to continue shipping their personal property?

A: No. The following shipment meet exemptions identified in USTRANSCOM and PPA HQ Advisories.

Q: Is there a plan for AFPC to adjust DEROS once stop movement is lifted to avoid saturating the industry with moves?

A: Please refer to MyPers Stop Movement Guidance or local Personnel Officer regarding DEROS and personnel movement availability. https://mypers.af.mil/app/answers/detail/a_id/46624

Q: Is there a list of personnel who are deemed mission essential?

A: View MyPERS at https://mypers.af.mil/app/answers/detail/a_id/46624.

Q: Will storage in transit (SIT) at origin, to include extensions, be authorized?

A: Yes. SIT may be authorized with extensions on a case by case basis. Contact your local Personal Property Shipping Office for details.

Q: To reduce contact with members, can Quality Assurance inspections be accomplished over the phone versus on-site?

A: Yes. Refer to PPA HQ Advisory 20-008 which yield LRS/CC, Transportation Officer and Distribution



Flight leadership to determine when to institute telephonic inspections IAW AFI 24- 602, Volume 4, *Personal Property Movement*, Chapter 14, para 14.8. Guidance applies to APS/CC, where applicable.

Q: To reduce contact with members, can Counseling be accomplished over the phone versus face to face?

A: Yes. Refer to PPA HQ Advisory 20-008 which recommends use of virtual means to such as Skype, when available, in accordance with MICT Communicator AFI 24-602, Volume 4, *Personal Property Movement*, question 5.

Q: Will drivers be screened prior to packing/picking up member's property?

A: Transportation Service Providers have implemented safety provisions for screening their employees prior to dispatching to members' residence.

Q: Will I still be able to receive my POV with the stop movement in effect?

A: IAW USTRANSCOM Advisory 20-0058D para 3, personal property deliveries, in addition to POV pick- ups, will continue as scheduled. However, members should contact the VPC and local leadership prior to travel to ensure there are no pickup restrictions. Also, follow the travel restrictions listed at https://mypers.af.mil/app/answers/detail/a_id/46624

Q: If a member cleared their old PDS prior to the Stop Movement Order, can they schedule a pickup of their property for shipment to the new PDS?

A: Based on case by case basis. The member will need to contact their local Transportation Office for the most up to date information on shipment restrictions. Member will need to verify their orders have not been cancelled, modified or revoked.

Q: Can a member schedule a delivery from SIT or NTS?

A: Yes. USTRANSCOM Advisory 20-0058D states deliveries will continue.